

FIRST NAME LAST NAME
Senior controller - C.A. – C.Adm.

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OBJECTIVE

Searching for a new management control challenge in a highly computerized environment

PROFILE

- **Chartered accountant** since 1992
- Solid experience of **15 years** in management control, accounting, budget control, costing and computer applications
- **Areas of expertise:** technology, electronics, software
- **Bilingual** (English/French)
- Adapt quickly, thorough, professional, good communicator

EXPERIENCE

- COMPANY A, Multinational electronic components group 2004–2006
Vancouver
1500 employees – 2005 sales: \$xxx million
Management controller
 - Help set management objectives
 - Define annual budgets and required resources (financial, human and technical)
 - Identify significant variances, analyze the causes with the operations managers and adjust the forecasts
 - Collect quantitative and qualitative information
 - Develop innovative scorecards
 - Complete various financial information reports and presented them to the international head office⇒ **Major achievements:**
 - Coordinated the harmonization of computer management tools within the group (10 subsidiaries in North America and Europe)
 - Increased productivity: reduced staff by 30%
- COMPANY B, Video game publisher 1993–2003
Vancouver
250 employees – 2003 sales: \$xxx million
Controller
 - Supervised the Accounting and Payroll department
 - Analyzed monthly financial statements
 - Prepared audits and budgets
 - Tracked inventory⇒ **Major achievements:**
 - Implemented financial controls: restated sales, recovered \$50,000
 - Developed and implemented a quality management system (ISO 9001)
 - Negotiated with the unions during the winding-up, reached an agreement in four days

- COMPANY C, Chartered accounting firm
80 employees
Auditor 1992–1993
Vancouver
- Planned and supervised audit files
- Audited companies of various sizes in a variety of sectors: forestry, aerospace, textiles and household appliances
- Prepared financial statements and tax returns

PROFESSIONAL DEVELOPMENT

- Situational leadership - 10 classes - 2004
- Business plan development class – XXXX Professional Training Institute - 20 classes - 1995

EDUCATION

- XXXXXX University 1992
- **Bachelor's** degree in accounting, **C.A.** 1989
- BBA specializing in finance

- XXXXXX University
- Certificate in sciences 1987

TECHNICAL KNOW-HOW

- **ERP** packages: PeopleSoft, Oracle, SAP, JD Edwards, BPCS
- **Payroll software:** ADP, Ceridian
- **Accounting software:** DCI Débits Crédits, System/38, Data 3, OPIS, Millenium, AP/PO, PC-IMPOTS and TAXPREP
- **Servers:** NT, AS-400
- **Office software:** Microsoft Office, Lotus Notes, Visio, Microsoft Project

ASSOCIATIONS

- **C.A.**, Institute of Chartered Accountants since 1992
- **C.Adm.**, Order of Chartered Administrators

- Involved in various **community** and **business** associations: XXXXX Chamber of Commerce, XXXXX Business Network, XXX Humanitarian Association, XXXX Federation